Introduce HSS, and provide high level overview for Hub staff	Full staff meeting at Hub to provide introduction to HSS, and the Hub's role in this system.	Treatment Center Director, HSS Coordinator	11/09/2017	
Training for Hub staff for Buprenorphine	Medical Director provides buprenorphine training for Hub Direct Service staff	Medical Director	11/09/2017	
Establish MAT Spoke team	 Review applicant resumes Schedule interviews Implement BG checks Hire suitable applicants Implement and complete training for all new hire MAT team members 	H&S Coordinator	12/31/2017	
Motivational interviewing training for all staff	Begin participation of all Hub and Spoke staff in Motivational Interviewing training	Treatment Center Director	12/01/2017	
	2. Review each Hub & Spoke staff persons' progress toward completion of MI training	Treatment Center Director	12/31/2017	

	 Assure each hub staff person has satisfactorily completed MI training 	Treatment Center Director	1/31/2018	
Plan for Spoke Implementation	Implement monthly meetings with MAT team and Spoke providers	Treatment Center Director	11/10/2017	
	Implement monthly meetings with MAT team and Spoke providers	H&S Coordinator	11/30/2017	
	Continue to seek out potential spoke providers and attempt forming agreements	H&S Coordinator	11/30/2017	
	Develop schedules for MAT team on-site visits to Spokes	H&S Coordinator	11/30/2017	
Community Outreach	Compose Fact/Information sheet or brochure to have distributed to county provider mailing list	Marketing Department	11/30/2017	
Outreach to Local Opioid Coalitions	Contact Local Coalition Chapters to join, offer grant program in-service, determine other possible collaborations: 1. National Coalition Against Prescription Drug Abuse -Contra	Treatment Center Director	12/01/2017	

	Costa – April Rovero, Chair 2. San Ramon Valley – April Rovero, Chair 3. Walnut Creek - Nancy Juracka, Chair			
Outreach to Local Behavioral Treatment Services Providers	Contact CCC Behavioral health Services and arrange presentations for: 1. System of Care provider meeting 2. Alcohol & Other Drugs Advisory Board 3. Medi-Cal Waiver provider meeting	Treatment Center Director	12/15/2017	
	Contact local hospitals and schedule in-service: 1. Kaiser Medical Center - Antioch 2. Kaiser Medical Center - Walnut Creek 3. Contra Costa County Regional Medical Center - Martinez 4. Sutter Delta Medical Center - Antioch	Treatment Center Director H&S Coordinator	12/15/2017	

5. San Ramon Medical			
Center – San Ramon			
Contact local county health	Treatment	12/15/2017	
centers and schedule in-	Center		
service:	Director		
1. Antioch Health	110.0		
Center	H&S		
2. Brentwood Health Center	Coordinator		
3. Bay Point Health			
Center			
4. Concord Health			
Center			
5. Concord Public			
Health Clinic			
6. Willow Pass Wellness			
Center			
7. Martinez Health			
Center			
8. George & Cynthia			
Miller Wellness Center –			
Martinez			
9. Pittsburg Health			
Center 10. North Richmond			
Health Center			
11. West County Health			
Center - San Pablo			

Contact local substance use treatment providers and schedule in-service: 1. A Chance For Freedom	Treatment Center Director H&S Coordinator	12/15/2017	

13. Frank Ozanam Detox – Concord 14. Pueblos Del Sol – Concord 15. Choosing Change Clinics 16. Cole House – Antioch 17. Diablo Valley Ranch – Clayton 18. Discovery House – Martinez 19. La Casa Ujima – Martinez 20. Ujima Rectory – San Pablo			
Contact local private outpatient medical centers and schedule in-service: 1. John Muir Health Center – Brentwood 2. Sutter Delta Medical Center – Antioch 3. Contra Costa Industrial Medical Clinic – Antioch 4. Contra Costa Behavioral Health Services – Martinez	Treatment Center Director H&S Coordinator	12/30/2017	

5. Community Clinic Consortium – Richmond 6. John Muir Behavioral Health Center – Concord 7. Kaiser Permanente Medical Center – Walnut Creek 8. John Muir Medical Center – Walnut Creek 9. La Clinica – Oakley 10. La Clinica - Pittsburg 11. JFK University Community Center – Concord 12. Stonebrook Healthcare Center – Concord 13. Rotacare Bay Area – Pittsburg 14. John Muir Medical Group – Pleasanton 15. Action Urgent Care – Pittsburg 16. Sutter Urgent Care Center - Antioch			
Contact local physicians with	H&S Coordinator	12/30/2017	
information about grant program services:	Coolainatoi		

	1. (TBD)			
Outreach to Individuals with OUD	Outreach to individuals with OUD: 1. Review discharged patient lists and contact patients that may qualify based on on grant treatment eligibility requirements 2. Offer weekly patient educational groups to increase awareness of grant services 3. Consider existing patient incentives for referral of persons with OUD to the hub 4. Distribute marketing flyers and/or brochures to interested active patients 5. Consider use of public access TV channel to increase awareness of grant services	H&S Coordinator Marketing Department	12/15/2017	

	 6. Consider use of local radio station ads to increase awareness of grant services 7. Consider use of local news media ads to increase awareness of grant services 8. Consider use of internet media services to increase awareness of grant services 		
Outreach to Local	Contact local criminal justice	Treatment	
Criminal Justice	providers and schedule in-	Center	
Providers	service:	Director	
	1. Antioch Police		
	Department	H&S	
	2. Brentwood Police	Coordinator	
	Department		
	3. Pittsburg/Bay Point		
	Police Department		
	4. Oakley Police		
	Department		
	5. Concord Police		
	Department		
	6. Walnut Creek Police		
	Department		
	7. Danville Police		
	Department		

8. Clayton Police		
Department		
9. San Ramon Police		
Department		
10.Lafayette Police		
Department		
11. Moraga Police		
Department		
12. Orinda Police		
Department		
13. Richmond Police		
Department		
14.San Pablo Police		
Department		
15. CCC Sheriff's		
Department – Martinez		
16.CCC Probation		
Department - Martinez		
17. CCC Parole		
Department - Martinez		